GAL Fund Application 2026-27
Form Preview

Guarantee Against Loss Fund

* indicates a required field

Introduction

The Guarantee Against Loss (GAL) Fund helps Presenter Groups manage the financial risk of presenting professional performing arts events in their communities by offsetting a loss.

The Guarantee Against Loss Fund provides a safety net for approved events. If your event makes a loss, Country Arts SA may contribute up to $1,000 towards that shortfall, subject to acquittal requirements.

Presenter Groups are expected to develop a realistic budget and aim to cover their costs through ticket sales, contributions, sponsorship, fundraising or other income sources.

The purpose of GAL funding is not to fully fund an event. Instead, it provides a safety net if a well-planned event does not achieve its expected income.

Groups should demonstrate that they have:

- developed a realistic budget
- considered how they will attract an audience
- set achievable attendance and ticket sales targets
- explored opportunities for local support, sponsorship or contributions
- made a contribution to the event through cash, fundraising, volunteer effort or other support

Applications are stronger when they show a clear plan to break even or minimise financial loss.

Important Information

1. Only Presenter Groups with Country Arts SA's Shows On The Road program can apply. If you're not a Presenter Group, **click here** for information on how to become a Presenter Group.
2. **Before completing this application form,** please read the **Guarantee Against Loss Fund Guidelines**.
3. Maximum amount you can apply for is $1000.
4. Applications will be assessed on individual merit and circumstances such as project costs, audience numbers and performance suitability.
5. Applications must be received no later than 4 weeks prior to the performance date.
6. As your event/performance will involve the public as creative participants and audience members, it is important to understand that the presenting organisation/group are liable for any claims of personal injury or property damage a third party may make as a result of the event. Country Arts SA strongly advises you have Public Liability Insurance (PLI) as protection from any claims. The level of insurance needed is dictated by the size of your event and in some instances, delivery partners will require you to have a certain level and/or other forms of insurance to cover you and your members. This **online tool** will help you determine what insurance covers you may require**.**
7. Once your application has been approved, you are required to submit a post-event report within 3 weeks of the event/performance.

8. If there was a loss, **Guarantee Against Loss** funds will only be paid upon receipt of the report including actual income and expenditure and an invoice.

Presenter Group

Are you registered as a Presenter Group with Country Arts SA? *
- ○ Yes
- ○ No

Presenter Group Details

* indicates a required field

Presenter Group Details

Presenter Group Name *
Organisation Name

Address *
Address

Suburb State Postcode

Contact Person *
Title First Name Last Name

Position held in Organisation *

Primary Phone Number *
Must be an Australian phone number

Is your Organisation Incorporated? *
- ○ Yes
- ○ No

Does your Organisation have an ABN? *
- ○ Yes
- ○ No

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN

Auspice Organisation

Unincorporated groups must have an auspice organisation prepared to administer the funds on their behalf.

An **Auspice Organisation** is an organisation that takes on the financial, legal and/or public liability responsibility of a grant on behalf of the unincorporated organisation/ individual (you, the applicant) who is undertaking a project.

To be able to auspice your project, the auspice organisation must be an incorporated association or a company limited by guarantee and hold a current ABN e.g. a sporting club, a local charity, an arts organisation, a progress association etc.

An auspicing body agrees to manage any funding received on your behalf, by:

- receiving and banking the funds if the application is successful
- liaising with the applicant about the budget for the project
- meeting with the applicant during the project to review the budget
- paying all accounts as agreed with the applicant
- ensuring accurate financial documentation is received
- providing a financial reconciliation to the applicant at the conclusion of the project.

Auspice Organisation Name

Organisation Name

Auspice ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN

Auspice Postal Address

Address

Suburb State Postcode

Must be an Australian post code

Auspice Contact

Title First Name Last Name

Auspice Contact Position

Auspice Contact Phone Number

Must be an Australian phone number

Auspice Contact Email

Must be an email address

Event Details

* indicates a required field

Name of Performance/Event *

Provide a brief description of the performance *

Word count:

Must be no more than 150 words

Date of first performance *

Number of performances *
Must be a number.

GAL Amount Requested *
$
Must be a dollar amount no more than $1,000.00

Audience Development, Promotion and Community Support

1. Why have you chosen this performance for your community? *

Word count:
Tell us why you selected this performance, who you think it will appeal to, and any experience your group has presenting similar work. No more than 200 words.

2. How do you plan to build an audience for this event? *

Word count:
Tell us how you will spread the word and encourage attendance. This could include social media, local media, community groups, schools, posters, newsletters, word of mouth or other activities. No more than 300 words.

3. What gives you confidence that people will attend this event? *

Word count:
For example, attendance at previous events, local interest, community partnerships, audience feedback or other factors. No more than 150 words.

4. How is your community involved in supporting this event? *

Word count:
Tell us about any volunteers, partner organisations, local businesses, community groups or media outlets that may help deliver or promote the event. No more than 150 words.

Budget

* indicates a required field

Ticket Income

Venue Capacity

Must be a number.

Expected attendance

Must be a number.

Average ticket price

Must be a dollar amount.

Expected ticket income (enter in the Expected Cash Income table below)

This number/amount is calculated.

Expected Cash Income

Income Source	Description	Amount	Confirmed?
		Must be a number.	
Ticket sales Sponsorship/Donations/ Fundraising Presenter Group contribution Other income			

Total Expected Income *

$

This number/amount is calculated.

Expected Cash Expenses

Expense	Description	Amount

Total Expected Expenses *

$

This number/amount is calculated.

In-kind Contributions

In-kind support refers to goods or services provided without payment. Even though you won't be paying for these items, they still have a value and should be included in your application as in-kind contributions. Examples include: volunteer time, free venue hire, donated advertising, donated equipment, administrative support etc.

- Volunteer hours should be calculated at $58 per hour as per guidance from Volunteering SA & NT.
- Request a value for donated venue, advertising, equipment or other items from the donating partner.

In-kind Income Source	Description of In-kind contribution	Value of contribution
		$
		$
		$
		$

Total In-kind Income

$

This number/amount is calculated.

Budget Summary

Total Expected Loss *

This number/amount is calculated.

How did you work out your budget?

Word count:

Please tell us how you estimated your ticket sales, income and costs. No more than 200 words.

Declaration and Privacy Statement

* indicates a required field

Privacy Notice

I certify that:

1. I have read the Shows on the Road guidelines.
2. All details supplied in this application and in any attached documents are true and correct to the best of my knowledge.
3. I understand the application will not be accepted if it is submitted late or subject to outstanding acquittals.
4. That the application has been submitted with the full knowledge and agreement of my organisation/group/board.
5. I agree that I will contact my Arts & Cultural Facilitator or the Audience Development Coordinator immediately if any information provided in this application changes.
6. I agree to accept the assessment decision of this application.

Country Arts SA respects all personal and confidential information received and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of the service.

It may also be used by the Trustees/Directors and their representatives to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery. Should you need to change or access your personal details, please contact Country Arts SA's **Creative Communities Programmer**.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge.

National Privacy Principle

I am authorised to complete this application and have read and understood the declaration and privacy statement* *

☐ Yes

Authorised Person's Name *

Title | First Name | Last Name

Position held *

Date *

I consent for Country Arts SA to contact me about the progress of my project *

☐ Yes